



MINUTES

The Waterfront District BIA

BOARD OF MANAGEMENT MEETING

Tuesday, November 5, 2019

INVITED: Jim Comuzzi, Chair
 Peter White, Vice-Chair
 Kory Morabito, Treasurer
 Suzan Cooper-Rochon, Director
 Maelyn Hurley, Director
 Brigitte Tremblay, Director
 Kara Pratt, Recording Secretary
 Lynn Gray, BIA Bookkeeper

TENTATIVE: Lora Northway, Director

REGRETS:

GUEST: Walter Flasz, BDO and
 Ania Berezowski, BDO
 Jordan Calonego + Guest (Daniel Varnus)

LOCATION/TIME: 12 Cumberland St N. Boardroom

Item	Description	Action
1.0	<p>Meeting Call to Order and Disclosures of Interest The meeting was called to order at 5:33pm</p> <p>disclosures of interest declared at this time: M. Hurley – Craft Revival</p>	
2.0	<p>Approval of Agenda</p> <p>Motion: 2019-55 Moved by: M Hurley Seconded by: P. White</p>	Carried
3.0	<p>Presentations</p> <p>2018 Audited Financials – Ania Berezowski & Walter Flasz</p> <p>J. Calonego asked why the financials were being presented so late. W. Flasz – Dependent on the CoTB audits.</p> <p>Motion: 2019-56 Moved by: M Hurley Seconded by: B. Tremblay</p>	Carried
4.0	<p>Approval of Minutes – October 1, 2019 – sent electronically & distributed</p> <p>Motion: 2019-57</p>	

Item	Description	Action
	<p>BIA Buck Requests</p> <p>Pending Request – Craft Revival \$500.00</p> <p>Pending Request – AGM \$500.00</p> <p>Total Approved BIA Bucks Sponsorships \$7,950.00</p> <p>Remaining Budgeted BIA Bucks \$2,050.00</p> <p>Remaining Should Pending be Approved \$1,050.00</p> <p>Potential upcoming requests</p> <ul style="list-style-type: none"> VON - \$300 BIA Bucks – Trivia Challenge 	
6.3	<p>Infrastructure/Beautification Committee – Suzan</p> <p>1. Information Regarding:</p> <p> a. Barbecupid sidewalk <i>Attempted to be fixed by the CoTB – will reassess in the spring</i></p> <p> b. Tree planters <i>Ordered 10 Trees in planters for the Spring 2020</i></p> <p> c. Tree guards</p> <p> d. Tree stumps <i>Dave Brown from the ESA to assist with directing the lockout of the power.</i></p>	
6.4	<p>Governance Committee – Peter N/A</p>	
6.5	<p>Marketing & Promotion Committee – Lora</p> <p>1. Holiday promotion update</p> <p>2. Planning for 2020</p>	
6.6	<p>Membership Services Committee – Sue (Deferred)</p>	
6.7	<p>Special Events Committee – Maelyn</p> <p>1. Heart of the Holidays – November 22-24, 2019</p> <p>2. Holiday Craft Revival – November 24th, 2019</p> <p>3. Christmas Windows - Joint w/ Safety & Security</p> <p>Approval for letter to go to members to assist with lighting up the District with Holiday Lights Motion: 2019-60</p> <p>Moved by: S. Cooper-Rochon Seconded by: K. Morabito</p>	Carried
6.8	<p>Safety & Security – Peter</p> <p>1. Crime Prevention Council?</p>	

Item	Description	Action
	<p>2. Safe & Inclusive Strategy from Downtown Yonge</p> <ul style="list-style-type: none"> a. Received acknowledgement of receipt from Police Services b. Received a Response from Police Services Board <p>3. Christmas Light Roll-out w/ Events – Security System/Lighting Letters Motion: 2019-60</p> <p>Moved by: S. Cooper Rochon Seconded by: M. Hurley</p> <p>4. Suzan: Ruttan Block Meeting</p> <p>Overture available via direction of A. Foulds regarding Safety & Security in CoTB</p>	Carried
6.9	<p>Parking Authority Board Update - Kara</p> <p>1. Meeting Nov 4, 2019 – Unable to attend</p> <p>Question about Free Parking for Holiday Shopping – Kara to follow-up</p>	
6.10	<p>Administration</p> <p>1. Board Meeting Schedule</p> <ul style="list-style-type: none"> • AGM – November 14, 2019 • December 3, 2019 <p>2. Guidelines to be created for:</p> <ul style="list-style-type: none"> • Guests & Presentations • Committee Meetings & Reports at Board Meetings 	
8.0	Correspondence – n/a	
9.0	Next Meeting – Nov 14, 2019	
10.0	Adjournment 7:00pm	