



MINUTES

The Waterfront District BIA

BOARD OF MANAGEMENT MEETING

Tuesday, August 11, 2020

INVITED: Jim Comuzzi, Chair
 Peter White, Vice-Chair
 Jordan Calonego, Director
 Maelyn Hurley, Director
 Thomas Trist, Director
 Brigitte Tremblay, Director
 Andrew Foulds, Councillor
 Brian Hamilton, Councillor
 Kara Pratt, Recording Secretary

TENTATIVE:

REGRETS: Lynn Gray, BIA Bookkeeper
 Suzan Cooper-Rochon, Director
 Lora Northway, Director
 Kory Morabito, Treasurer

GUEST:

LOCATION/TIME: 5:30pm, Zoom Conference, Video & Phone
<https://us02web.zoom.us/j/84463469670?pwd=MHhIRzV4WHp1MGQ3akpjL1VhN1FiUT09>

Item	Description	Action
1.0	Meeting Call to Order and Disclosures of Interest Called to order: 5:36pm	
2.0	Approval of Agenda Motion: 2020-31 Moved by: B. Tremblay Seconded by: A. Foulds	Carried
3.0	Presentations N/A	
4.0	Approval of Minutes – July 5, 2020– <i>sent electronically</i> Motion: 2020-32 Moved by: A. Foulds Seconded by: J. Calonego	Carried
5.0	Business Arising from Past Minutes 1) Budget planning for 2021 – Approved budget to the CoTB by October 26 th (at the latest)	

Item	Description	Action
6.7	<p>Special Events Committee – Maelyn</p> <ol style="list-style-type: none"> 1. Patio Event <ol style="list-style-type: none"> a. Craft Revival? b. Roots to Harvest c. Eco Superior? d. Applause Productions? e. Paramount Theatre? 	
6.8	<p>Safety & Security – Peter</p> <ol style="list-style-type: none"> 1. Paramount Theatre – drug use under external stairs <ol style="list-style-type: none"> a. Cleaned up & researching the safety and security initiatives 	
6.9	<p>Parking Authority Board Update – Kara</p> <ol style="list-style-type: none"> 1. Meet next week 2. Last meeting paid parking was reinstated 	
6.10	<p>Administration</p> <ol style="list-style-type: none"> 1. Board Meeting Schedule <ul style="list-style-type: none"> • 2020 <ul style="list-style-type: none"> ○ October 6, 2020 ○ October ○ November 10, 2020 ○ December 1, 2020 2. Guidelines to be created for: <ol style="list-style-type: none"> a. Committee Meetings & Reports at Board Meetings 	
8.0	Correspondence – n/a	
9.0	<p>New Business</p> <ul style="list-style-type: none"> ○ 	
10.0	<p>Next Meeting – September 1, 2020 Adjournment: 6:36pm</p> <p>Motion: 2020-36 Moved by: P. White</p> <p style="text-align: right;">Seconded by: B. Tremblay</p>	Carried