

## **MINUTES**

## The Waterfront District BIA

## **BOARD OF MANAGEMENT MEETING**

Tuesday, December 7, 2021

INVITED: Jim Comuzzi, Chair

Peter White, Vice-Chair
Jordan Calonego, Treasurer
Maelyn Hurley, Director
John Murray, Director
Thomas Trist, Director
Phil Walkden, Director
Kory Morabito, Director
Andrew Foulds, Councillor
Kara Pratt, Recording Secretary

TENTATIVE:

REGRETS: Lynn Gray, BIA Bookkeeper

Brian Hamilton, Councillor Lora Northway, Director

GUEST:

LOCATION/TIME: 5:30 at 251 Red River Road - Goods & Co.

Takeout will be provided

Item	Description			
1.0	Meeting Call to Order and Disclosures of Interest			
2.0	Approval of Agenda			
	Motion: 2021-52 Moved by: J. Murray Seconded	by: P. White		
3.0	Presentations			
	City of Thunder Bay - Zoning Bylaw Update			
	Presented by: Devon McCloskey MCIP, RPP   Planning Services Supervisor & Jillian Fazio, Planner II			
	2019 the CoTB updated the Official Plan	Information		

Item	Description	Action
	<ul> <li>Plan included strategic core areas – the Waterfront District and Bay Algoma Neighbourhood, these areas have C5-C1 designations.</li> <li>Planning is proposing C5 designations though the downtown North core zone and a change to add a Main St. Zone to create a more vibrant inner core along Red River Road.         <ul> <li>Restricting main floors to commercial services such as Retail, Food and Beverages. Offices and residential would be for the second floor and above – creating a consistent area.</li> </ul> </li> <li>Question – Existing use is not changed correct?</li> <li>Answer – Unique properties will look at site specific areas – not trying to force properties to a different use – not necessarily the same need to encourage change. The focus will be on Red River Road, Bay &amp; Algoma as well as Frederica</li> <li>Question – Is there any review of the height restricted area?</li> <li>Answer – Not looking to update right now, the study was done 30-40 years ago and was based on the viewshed from Hillcrest Park         <ul> <li>They must look at the land use impacts – they are currently reviewing the office, retail and neighbourhood areas of planning.</li> </ul> </li> <li>Storage is not meant for main street areas</li> <li>Will look at the definition of office to determine use</li> </ul>	
4.0	Approval of Minutes – November 2, 2021– sent electronically	
	Motion: 2021-53 Moved by: K. Morabito Seconded by: A. Foulds	Carried
5.0	Business Arising from Past Minutes	
6.0	Reports	
6.1	Chair's Report – Jim	
	<ul><li>1. Chair's Update</li><li>N/A</li></ul>	
6.2	Finance Committee - Jordan	
	<ol> <li>Financials – Year end financials, presented in January</li> <li>Approve revised budget (attached)</li> </ol>	
	Motion: 2021-54 Moved by: J. Murray Seconded by: P. White	Carried
	<ol> <li>2021 Bonus(es) – The bonuses will be the same as 2020 with L. Gray receiving \$1,200 after tax and K. Pratt receiving \$2,500 after tax. The 2022 wage for the Waterfront District BIA Coordinator is approved at \$60,000</li> </ol>	
	Motion: 2021-55 Moved by: T. Trist Seconded by: K. Morabito	Carried

Item	Description	Action		
	<ul> <li>a. Sociable – Scavenger Hunt – Approved electronically</li> <li>\$800</li> </ul>			
	Motion: 2021-56 Moved by: P. Walkden Seconded by: M. Hurley	Carried		
	b. United Way Christmas Tree Market – Cancelled			
6.3	Infrastructure/Beautification Committee – John			
	<ul> <li>Holiday Pilot projects – Winter installations</li> <li>No update – the pandemic has impacted planning as many of the business owners are busy within their businesses. Will attempt to plan further in the new year and reach out to local groups for assistance.</li> </ul>	Information		
6.4	Marketing, Events & Promotion Committee			
	<ol> <li>Marketing Update         <ul> <li>a. Physically distanced Grinch Photos</li> <li>b. 12 Days of Christmas with Dougall Media (BIA Buck Giveaway)</li> <li>c. Use of BIA Bucks to purchase giveaway gifts?</li></ul></li></ol>			
	Motion: 2021-57 Moved by: J. Calonego Seconded by: P. Walkden	Carried		
6.5	Membership Services Committee – To Be Filled			
6.6	Safety & Security – Peter  a. N/A			
6.7	Parking Authority Board Update – Kara			
	Requested information on the ticketing frequency within the other areas of the City – awaiting response.	Delayed Responce		
6.8	Administration			
	Board Meeting Schedule – First Tuesday of the Month			
	<ul><li>January 11, 2022</li><li>February 1, 2022</li></ul>			

Item	Description		Action		
	o March 1, 2022				
	o April 5, 2022				
	o May 3, 2022				
	o June 7, 2022				
	<ul> <li>July 5 or 12, 2022 – Delay</li> </ul>	/ 1 week? Holiday weekend			
	<ul> <li>August 2 or 9, 2022 – Delay 1 week? Holiday weekend</li> <li>September 6 or 13, 2022 Delay 1 week? Holiday weekend</li> </ul>				
	o October 4, 2022				
	o November 1, 2022				
	o December 6, 2022				
7.0	Correspondence – n/a				
8.0	New Business				
	Horse & Carriage – continue on Saturdays for the next weekend or two				
	Continue with the two remaining weekends in 2021 with plans for 2022.				
	Motion: 2021-58				
		econded by: T. Trist			
9.0	Next Meeting – January 11, 2022				
	Adjournment – 7:19				
			Carried		
	Motion: 2021-59				
	Moved by: T. Trist	seconded by: M. Hurley			