

MINUTES

The Waterfront District BIA

BOARD OF MANAGEMENT MEETING

Tuesday, July 6, 2021

INVITED: Jim Comuzzi, Chair

Peter White, Vice-Chair John Murray, Director Kory Morabito, Director Thomas Trist, Director Lora Northway, Director Andrew Foulds, Councillor Brian Hamilton, Councillor Kara Pratt, Recording Secretary

TENTATIVE:

REGRETS: Lynn Gray, BIA Bookkeeper

Maelyn Hurley, Director Jordan Calonego, Treasurer

GUEST:

LOCATION/TIME: Join Zoom Meeting

https://us02web.zoom.us/j/2781002430?pwd=K2RPSnFqWVdKNityRIB2bTIIdnpWZz09

Meeting ID: 278 100 2430

Passcode: WDBIA

Item	De	scription	Action
1.0	Meeting Call to Order and Disclosures of Interest		
2.0	Approval of Agenda: 5:38pm		
	Motion: 2021-27 Moved by: A. Foulds	Seconded by: L. Northway	Carried
3.0	Presentations		
4.0	Approval of Minutes – June 1, 2021– s	sent electronically	
	Motion: 2021- 28 Moved by: A. Foulds	Seconded by: J. Murray	Carried
5.0	Business Arising from Past Minutes		
6.0	Reports		
6.1	Chair's Report – Jim		

Item	Description	Action
	Spring- Fall Pilot Patio Project	Info
	2. Canada Summer Jobs	
	2 of 3 positions filled	Info
	i. Require	
	1. Groundskeeper	
	2. Assistant	
6.2	Finance Committee - Jordan	
	Financials – No update	N/A
	2. Funding - Requests for Sponsorships – None	
	3. Auditors – final interviews with staff (Wednesday)	Update
6.3	Infrastructure/Beautification Committee – John	
	Planters and hanging baskets delivered	
	2. Depave Initiative moving forward for Cumberland St N – Waiting on approval	
	from the CoTB and CHCI funding update before moving forward with	
	construction.	
	3. Additional trees being delivered later in July	
	4. Let John Murray, or Kara know about any needed patches in the sidewalk	
	5. Brook McIlroy presented to Executive Committee and lead of the	
	Beautification Committee	Info
	 Showed 5 options for the streetscape to narrow to 3 for presentation to the public. 	
	Discussion surrounding the lack of communication with the general	
	public regarding the options coming forward. If the 5 options were	
	what the public wanted (based on survey results) they should have	
	an opportunity to vote.	
	Concerns to be brought to the CoTB and Consultants about lack of	
	communication with BIA Membership.	
	Request to be made to have more back and forth and involve the	
	wider membership.	
6.4	Governance Committee – Peter	
	1. Working on:	No Update
	a. Code of Conduct	
	b. Conflict of Interest Policy	
6.5	Marketing, Events & Promotion Committee	
	Marketing Update	
	a. Content creator to curate social media and work on regular posting	Update
	schedule	
	b. August Walleye will be a Retail Ad for the BIA	

Item	Description	Action
	 c. Wednesday meeting with Sociable about the lesser-known gems in the BIA – creating a list and the content creator and Sociable will work on a cohesive Shop. Dine. Play. Stay plan. 2. Events Update a. Kids crafting events in the space on Cumberland St i. Partner with a business, or two, sell limited tickets and do a craft related to that business in the area (under BIA tents). b. BrewHa on Cumberland St N? – updates as more information becomes available 	
6.6	Membership Services Committee – To Be Filled	
6.7	 Update on the Strategic Plan Meeting - June 4th COR Police survey also sent to members – every two weeks as they present a case to continue their program in the BIA. The Thunder Bay Crime Prevention Council is disbanding – the reasoning is a need for more social outreach, what causes persons to commit crimes, not policing. It is now "Community Safety & Well-Being Thunder Bay". 	Update
6.8	 Parking Authority Board Update – Kara Walked about with Jonathan and Roads to place electronic meters a. Cumberland St N b. Park Ave c. Van Norman St d. St Paul St Request update to the Parking Authority Board regarding the North Core pilots so they are up to date on the process – approved and Jonathan Paske has invited Guy Walter to present to the Board July 13, 2021 Email to members to inform about the parkade pricing (in progress) 	Update
6.10	Administration 1. Board Meeting Schedule – First Tuesday of the Month Ougust 3, 2021 *move due to holiday weekend? September 7, 2021 *move due to holiday weekend? October 5, 2021 November 2, 2021 December 7, 2021	
7.0	Correspondence – n/a	
8.0	 New Business Cumberland St N Space – beside Prime Gelato – asked by private businesses to lease the space the City of Thunder Bay would place it under the BIA's control. 	Discussion

Item	Description	Action
	Discuss the options – Roots to Harvest has also asked to use the space in August for similar farmer's type market in August, maybe September.	
	Board agreed that the non-profit route for those outside of the BIA. Negates any issues.	
	2. Motion to Vote in Phil Walkden on to the Board of Management	
	Recommend P. Walkden to the City of Thunder Bay to fill interim Board vacancy.	
	Motion: 2021-29 Moved by: P. White Seconded by: K. Morabito	Carried
	3. Wake the Giant – Approval to put Banners in the BIA with the caveat of obtaining additional information based on the inclusivity of the Wake the Giant organisers/Board as well as the attendees. Voted approval post meeting via e-mail.	
	Motion: 2021-30 Moved by: L. Northway Seconded by: P. White	Carried
9.0	Next Meeting – August 10, 2021 Adjournment – 7:10pm	
	Motion: 2021-31 Moved by: L. Northway Seconded by: K. Morabito	Carried