

MINUTES

The Waterfront District BIA

BOARD OF MANAGEMENT MEETING

Tuesday, June 1, 2021

INVITED: Jim Comuzzi, Chair

Peter White, Vice-Chair Jordan Calonego, Treasurer John Murray, Director

Maelyn Hurley, Director
Kory Morabito, Director
Thomas Trist, Director
Lora Northway, Director
Andrew Foulds, Councillor
Brian Hamilton, Councillor
Kara Pratt, Recording Secretary

TENTATIVE:

REGRETS: Lynn Gray, BIA Bookkeeper

GUEST:

LOCATION/TIME: Join Zoom Meeting

https://us02web.zoom.us/j/2781002430?pwd=K2RPSnFqWVdKNityRIB2bTIIdnpWZz09

Meeting ID: 278 100 2430 Passcode: WDBIA

Item Description Action 1.0 Meeting Call to Order and Disclosures of Interest 5:33pm 2.0 Approval of Agenda Motion: 2021-18 Carried Moved by: J. Murray Seconded by: K. Morabito 3.0 **Presentations** 4.0 Approval of Minutes - May 6, 2021- sent electronically Motion: 2021-19 Carried Moved by: B. Hamilton Seconded by: J. Murray 5.0 **Business Arising from Past Minutes** 6.0 Reports

Item	Description	Action
6.1	Chair's Report – Jim	
	 Spring- Fall Pilot Patio Project Update on rollout – Beginning June 11th with Thunder Contracting Canada Summer Jobs Positions close this week Trist offered to assist with hiring. Board Application – presented by peter White from the Ad Hoc Committee Phil Walkden Delayed 	
6.2	Finance Committee - Jordan	
	 April 2021 financials Funding - Requests for Sponsorships Canadian Lighthouses of Lake Superior \$250 Cash \$250 BIA Bucks Motion: 2021-20 Moved by: T. Trist Seconded by: B. Hamilton b. Lakehead University Orientation \$800 Cash Approved \$850 In BIA Bucks 	Carried
	Motion: 2021-21	Carried
	Moved by: M. Hurley Seconded by: K. Morabito	
	c. City of Thunder Bay Neighbourhood Day • \$250 Radio Giveaway Motion: 2021-22 Moved by: T. Trist Seconded by: J. Murray	Carried
6.3	Infrastructure/Beautification Committee – John	
	 Planters are on schedule for 2021 22 hanging baskets 42 Planters Walkabout of the BIA a. Patched sidewalks John met with Suzan, previous committee lead – She would like to be part of the committee going forward. 	
6.4	Governance Committee – Peter - Delayed	
	1. Working on:	

Item	Description	Action
	a. Code of Conduct b. Conflict of Interest Policy	
6.5	Marketing, Events & Promotion Committee	
	 Marketing Update a. No update since last meeting – gearing up for summer b. Sidewalk chalk Initiative with Sociable Thunder Bay on June 18-20 throughout the BIA based on weather – colouring the sidewalks and bringing cheer to the area. Painted picnic tables – worked with Sociable to secure the artists. 	
6.6	Membership Services Committee – To Be Filled	
6.7	 Strategic Plan Meeting - June 4th meeting Public Input online (Link shared with members) COR Police survey also sent to members Picnic table painting with Sociable & EcoSuperior 8 Picnic tables @\$500/artist honorarium ~ \$4,000 Purchasing paint supplies Max \$150 per artist Total \$5,200 maximum Motion: 2021-23 Moved by: J. Murray Seconded by: M. Hurley Discussed adding some form of sealant or epoxy to the budget for the tables - \$2500 to \$3000 if needed. Ask for donation or support from different businesses to provide the coating. Storage of the tables and use of the tables was also discussed – this will be discussed at a later date. Approve up to \$2500 from the BIA Board Meeting budget for coating of the picnic tables. Exhaust other funding sources first, if needed. 	
	Motion: 2021-25 Moved by: J. Calonego Seconded by: K. Morabito	
6.8	Parking Authority Board Update – Kara	
	 Forwarded document of responses from surveys to let the parking authority know public feelings about the safety, costs and marketing of the Parkade. Email to members to inform about the parkade pricing 	

Item	Description	Action
6.10	Administration	
	 Board Meeting Schedule – First Tuesday of the Month July 6, 2021 August 3, 2021 *move due to holiday weekend? September 7, 2021 *move due to holiday weekend? October 5, 2021 November 2, 2021 December 7, 2021 	
7.0	Correspondence – n/a	
8.0	New Business	
9.0	Next Meeting – June 1, 2021 Adjournment – 6:39pm	
	Motion: 2021-26 Moved by: B. Hamilton Seconded by: J. Murray	