



WATERFRONT DISTRICT

MINUTES

The Waterfront District BIA

BOARD OF MANAGEMENT MEETING

Tuesday, November 2, 2021

INVITED: Jim Comuzzi, Chair
 Peter White, Vice-Chair
 Jordan Calonego, Treasurer
 John Murray, Director
 Thomas Trist, Director
 Phil Walkden, Director
 Kory Morabito, Director
 Andrew Foulds, Councillor
 Brian Hamilton, Councillor
 Kara Pratt, Recording Secretary

TENTATIVE:

REGRETS: Lynn Gray, BIA Bookkeeper
 Maelyn Hurley, Director
 Lora Northway, Director

GUEST:

LOCATION/TIME: Join Zoom Meeting
<https://us02web.zoom.us/j/2781002430?pwd=K2RPSnFqVWVdKNityRIB2bTlldnpWZz09>

Meeting ID: 278 100 2430
 Passcode: WDBIA

Item	Description	Action
1.0	Meeting Call to Order and Disclosures of Interest 5:33pm	
2.0	Approval of Agenda Motion: 2021- 48 Moved by: J. Murray Seconded by: K. Morabito	Carried
3.0	Presentations	
4.0	Approval of Minutes – September 7, 2021– <i>sent electronically</i> Motion: 2021- 49 Moved by: J. Murray Seconded by: K. Morabito	Carried
5.0	Business Arising from Past Minutes	

Item	Description	Action
	<ol style="list-style-type: none"> 1. Winter hanging baskets – request for 3 quotes <ol style="list-style-type: none"> a. Velvet Rope Floral (BIA member) – installing week after Remembrance Day 2. Holiday Pilot projects – Winter installations <ol style="list-style-type: none"> a. K. Pratt talked to Rotary today (2pm – will update) 	Information
6.4	<p>Marketing, Events & Promotion Committee</p> <ol style="list-style-type: none"> 1. Marketing Update <ol style="list-style-type: none"> a. Physically distanced Grinch Photos – Set for December 4th b. 12 Days of Christmas with Dougall Media (BIA Buck Giveaway) c. \$1,000 donation from RII Realty to assist with endeavours d. Window painting? <p><i>K. Morabito discussed in more detail the contact as well as the process. Information can be shared with the membership, however a theme for future years would be preferred.</i></p>	Information
6.5	Membership Services Committee – To Be Filled	
6.6	<p>Safety & Security – Peter</p> <ol style="list-style-type: none"> 1. Altercation resulting in death within the BIA – related to an altercation that started in apartment within the BIA. 2. Insurance Deductible Reimbursement Letter – DRAFT <ol style="list-style-type: none"> a. <i>Delay to December – Executive Management Team with the CoTB requested a revised budget - they did not approve their \$10,000 portion of the increase.</i> b. <i>Will review the budget and readjust based on safety needs.</i> c. <i>Discussion surrounding budget and security – Fort William BIA is piloting the use of a security company on an as needed basis. Someone to call to determine the best forward, or if the Police are required to intervene.</i> 	Update Update/Action
6.7	<p>Parking Authority Board Update – Kara</p> <ol style="list-style-type: none"> 1. Delayed the sale of the Parkades 2. Requested information on the ticketing frequency within the other areas of the City <p><i>Noted to bring forward at the next Parking Authority meeting – the new parking stations are not very user friendly.</i></p> <ul style="list-style-type: none"> • <i>Time cannot be added to a licence plate</i> • <i>The screens do not show free weekend and evening parking</i> • <i>Accessibility concerns</i> • <i>Public education concerns</i> 	Action

