

MINUTES

The Waterfront District BIA

BOARD OF MANAGEMENT MEETING

Tuesday, October 5, 2021

INVITED: Jim Comuzzi, Chair Peter White, Vice-Chair Jordan Calonego, Treasurer Maelyn Hurley, Director John Murray, Director Thomas Trist, Director Lora Northway, Director Kory Morabito, Director Phil Walkden, Director (pending CoTB approval) Andrew Foulds, Councillor Brian Hamilton, Councillor Kara Pratt, Recording Secretary

TENTATIVE:

REGRETS:

Lynn Gray, BIA Bookkeeper

GUEST:

LOCATION/TIME: Join Zoom Meeting https://us02web.zoom.us/j/2781002430?pwd=K2RPSnFqWVdKNityRIB2bTIIdnpWZz09

Meeting ID: 278 100 2430 Passcode: WDBIA

Item		Description	Action
1.0	Meeting Call to Order and D	isclosures of Interest 5:32pm	
2.0	Approval of Agenda		
	Motion: 2021-43 Moved by: K. Morabito	Seconded by: J. Murray	Carried
3.0	Presentations		
	Ania Berezowski -2020 Audited Financials		
	Motion: 2021-44 Moved by: B. Hamilton	Seconded by: J. Murray	Carried
4.0	Approval of Minutes - Septe	mber 7, 2021- sent electronically	

Item	Description	Action
	Motion: 2021-45 Moved by: J. Murray Seconded by: A. Foulds	Carried
5.0	Business Arising from Past Minutes	
6.0	Reports P. White & K. Pratt – OBIAA conference	Info
	<i>P. White – The conference will be available online; the link will be sent when the presentations are available and we will do our best to book mini sessions and have conversations about the presentations.</i>	
	There was an interesting session about homelessness by lain de Jong and he wrote a book on homelessness that Peter will share with other members of the Board.	
	B. Hamilton – wondering if there is any universality to fit the footprint of the other BIAs – did we get any sense of how we might grow?	
	P. White – the size is a detriment to the BIA. Many other BIA budgets are bigger because their taxes are more/higher in the area they serve.	
6.1	Chair's Report – Jim	
	1. Chair's Update	N/A
6.2	Finance Committee - Jordan	
	 Financials – September (N/A) Funding - Requests for Sponsorships (N/A) 	
6.3	Infrastructure/Beautification Committee – John	
	 Winter hanging baskets – request for 3 quotes Bill Martin's Velvet Rope Floral (BIA member) - selected George's Celebrations 	Info
	 2. Holiday Pilot projects – Winter installations B. Hamilton – do we have expertise for the lighting downtown? M. Hurley – we encourage businesses to light up the downtown by decorating their windows. We should know the outlets that work and what we can do. Side Note – are all the starburst working? J. Murray – we are holding steady and looking to have businesses decorate. 	Info
	3. 2022 Depave initiative – can it be done? Will need permission and go ahead from the City of Thunder Bay.	Info

Item	Description	Action
6.4	Marketing, Events & Promotion Committee	
	1. Marketing Update	
	Planning Christmas - Halloween is being taken care of by the bars and clubs, if allowed.	Info
	2. Events Updatea. Craft Revival 3 events!b. 2 in the BIA	Info
	 Craft Revival will be having three events: 1. Pre shop (November 20 at Goods & Co.) 2. Online event (some pick up happening in the BIA) 3. Typical in person event November 28th 	
6.5	Membership Services Committee – To Be Filled	
6.6	Safety & Security – Peter	
	1. Increased concerns within the area	
	Please have people who are commenting/reporting provide the COR police with the incident number so they can continue to follow up. They require the stats to create projects and spend their time in the BIA.	Action
	2. Insurance Deductible Reimbursement Letter – DRAFT	
	Significant discussion and the amount merited and how the payment should be presented for reimbursement.	
	Move in principle to support the proposal and support its members include vandalism but not exclude up to \$1,000.	
	Admin to provide update on the letter in November.	
	Motion: 2021- 46 Moved by: A. Foulds Seconded by: J. Calonego	Carried
	 3. Quote for fixing the fence between Barbecupid & CIBC a. Northwest Fencing \$3,254.40 b. Extreme Fencing \$1,469 c. The Fence Man - ? 	
	Will revisit once a plan has been approved for reimbursements to businesses and building owners for vandalism.	Discussion
	Motion: 2021-	

Item	Description	Action
	Moved by: Seconded by:	
6.7	Parking Authority Board Update – Kara	
	 Letter to Council & Administration Regarding the Potential Parkade Disposal – DRAFT 	
	Board provided edit suggestions. The executive will approve before it is sent to council for the October 18 th meeting.	Discussion
6.8	Administration	
	Board Meeting Schedule – First Tuesday of the Month	
	o AGM- October 21, 2021	
	 November 2, 2021 	
	• December 7, 2021	
7.0	Correspondence – n/a	
8.0	New Business	
9.0	Next Meeting – AGM October 21, 2021 Adjournment – 7:46	
	Motion: 2021- 47 Moved by: B. Hamilton Seconded by: J. Murray	Carried