



WATERFRONT DISTRICT

MINUTES

The Waterfront District BIA

BOARD OF MANAGEMENT MEETING

Tuesday, September 7, 2021

INVITED: Jim Comuzzi, Chair
 Peter White, Vice-Chair
 Jordan Calonego, Treasurer
 Maelyn Hurley, Director
 John Murray, Director
 Thomas Trist, Director
 Lora Northway, Director
 Kory Morabito, Director
 Brian Hamilton, Councillor
 Kara Pratt, Recording Secretary

TENTATIVE:

REGRETS: Andrew Foulds, Councillor
 Phil Walkden, Director (pending CoTB approval)
 Lynn Gray, BIA Bookkeeper

GUEST:

LOCATION/TIME: Red Lion Patio – 5:30pm

Item	Description	Action
1.0	Meeting Call to Order and Disclosures of Interest	
2.0	Approval of Agenda Motion: 2021-37 Moved by: J. Murray Seconded by: T. Trist	Carried
3.0	Presentations	
4.0	Approval of Minutes – August 10, 2021– <i>sent electronically</i> Motion: 2021- 38 Moved by: L. Northway Seconded by: M. Hurley	Carried
5.0	Business Arising from Past Minutes	
6.0	Reports	
6.1	Chair’s Report – Jim	

Item	Description	Action
	1. Chair's Update 2. Thank you - Kory	
6.2	<p>Finance Committee - Jordan</p> <ol style="list-style-type: none"> Financials – August Funding - Requests for Sponsorships - N/A Budget submission to the City of Thunder Bay (Attachment) <p>Requesting \$10,000 from membership and \$10,000 from the City of Thunder Bay to align wages as well as budget for membership services and marketing through the first stages of the revitalization. Looking into carryover to assist with future marketing during construction.</p> <p>Treasurer to review and present to Council in 2022.</p> <p>Motion: 2021- 39 Moved by: M. Hurley Seconded by: J. Murray</p>	Carried
6.3	<p>Infrastructure/Beautification Committee – John</p> <ol style="list-style-type: none"> Availability for update session from Brook McIlroy: <ul style="list-style-type: none"> September 20th – 11am or 3pm September 23rd – 10am or 2pm September 27th – 11am or 2pm September 28th – 11am, 1pm or 2pm September 29th – 1pm or 2pm <p>Yellow highlighted dates – P. White & K. Pratt at OBIAA conference</p> Discussing plans for 2022 Summer <i>Will be assisting the City of Thunder Bay with pilots for the 2022 summer with the caveat that the planters must be dispersed more evenly across the BIA. The delay with the second round of planters created concerns with membership as not all of the flowers arrived on time – causing some areas to be colorful and beautified and others less so.</i> Holiday Pilot projects – Winter installations <i>Meet with Tourism, J. Murray, L. Costanzo and M. Hurley to discuss options for a winter event in the BIA – outdoors.</i> 	<p>Selected in Bold</p> <p>Update</p> <p>Update</p>
6.4	<p>Marketing, Events & Promotion Committee</p> <ol style="list-style-type: none"> Marketing Update <ol style="list-style-type: none"> October Walleye – Fall theme Events Update <ol style="list-style-type: none"> Kids crafting - Working with tattoo artists to have a drawing contest BrewHa on Cumberland St N – September 24th & 25th, 2021 	

Item	Description	Action
6.5	Membership Services Committee – To Be Filled	
6.6	<p>Safety & Security – Peter</p> <ol style="list-style-type: none"> 1. COR Police have returned! 2. Corner Casino fence removed <ol style="list-style-type: none"> a. Requested an update from the Casino regarding the fence behind 225-239 Red River Road 3. Quote for fixing the fence between Barbecupid & CIBC <i>Board requested 2 additional quotes for transparency and that we approach the Property owner with the quotes and discuss the BIA assistance.</i> <p>Motion: 2021- Deferred based on need for 3 quotes. Moved by: _____ Seconded by: _____</p> <p><i>Discussed what the BIA can do regarding crime, vandalism and panhandling within the area. Maintaining cleanliness is important as well as maintaining the area, the planters are the first step, while the buildings should also be maintained. The BIA proposes setting aside funds with a % or max dollar spend and criteria to assist with fixing vandalised areas within a specific timeframe (30 days). Currently, the BIA is using an Ad-Hoc portion of the BIA Budget to assist with some clean up and beautification.</i></p> <p><i>Areas to assist membership were discussed:</i></p> <ol style="list-style-type: none"> 1. Replacing broken windows (pay a portion of the insurance deductible) – assist with the larger picture with a bit of the security budget for predetermined items at the board discretion through an unbiased application (similar to a request for BIA Bucks) with criteria to justify assistance 2. Covering graffiti 3. Pay it forward coffees thoughts of \$200/business a year to cover the cost of coffees for street involved persons 4. Bus tickets available at select businesses to assist persons with getting to their destinations – for those asking for bus fair. <p><i>The street involved population require more social supports to assist with the larger picture and the opioid crisis portion of the security and safety within the area.</i></p>	<p>Update</p> <p>Deferred</p>
6.7	<p>Parking Authority Board Update – Kara</p> <ol style="list-style-type: none"> 1. Angled parking on Park Ave was installed 2. Parking stations being updated as the pilot progresses <ul style="list-style-type: none"> • To bring to the Parking Authority Meeting: • Days to pay for parking • Hours of parking • Accessibility for taller persons (the screen does not swivel/move) 	<p>Bring forward to Parking Auth.</p>

Item	Description	Action
	3. Parking Authority Meeting next Tuesday	
6.8	<p data-bbox="293 323 1281 359">Administration</p> <ul style="list-style-type: none"> <li data-bbox="354 401 1040 436">• Board Meeting Schedule – First Tuesday of the Month <ul style="list-style-type: none"> <li data-bbox="451 436 688 472">○ October 5, 2021 <li data-bbox="451 472 915 508">○ AGM – October 7th or October 21st <p data-bbox="293 537 818 573">The AGM will be held on October 21, 2021.</p> <p data-bbox="293 602 509 638">Motion: 2021- 41</p> <p data-bbox="293 638 1003 667">Moved by: J. Murray Seconded by: L. Northway</p> <ul style="list-style-type: none"> <li data-bbox="451 697 716 732">○ November 2, 2021 <li data-bbox="451 732 716 768">○ December 7, 2021 	Carried
7.0	Correspondence – n/a	
8.0	New Business	
9.0	<p data-bbox="293 911 683 947">Next Meeting – October 5, 2021</p> <p data-bbox="293 947 483 982">Adjournment –</p> <p data-bbox="293 1012 509 1047">Motion: 2021- 42</p> <p data-bbox="293 1047 976 1077">Moved by: J. Calonego Seconded by: J. Murray</p>	Carried