

AGENDA

The Waterfront District BIA

BOARD OF MANAGEMENT MEETING

Tuesday, April 5, 2022

INVITED: Jim Comuzzi, Chair

Jordan Calonego, Treasurer

John Murray, Director Thomas Trist, Director Phil Walkden, Director Maelyn Hurley, Director

Kara Pratt, Recording Secretary

TENTATIVE:

REGRETS: Peter White, Vice-Chair

Kory Morabito, Director Lora Northway, Director Andrew Foulds, Councillor Brian Hamilton, Councillor Lynn Gray, BIA Bookkeeper

GUEST: Kayla Dixon, Director of Engineering & Operations

LOCATION/TIME: 5:30pm on ZOOM & In Person! (the office door is behind the Apollo) https://us02web.zoom.us/j/2781002430?pwd=K2RPSnFqWVdKNityRIB2bTlIdnpWZz09

Meeting ID: 278 100 2430 Passcode: WDBIA

Item	Description	Action
1.0	Meeting Call to Order and Disclosures of Interest	
2.0	Approval of Agenda Motion: 2022-16 Moved by: I Murroy Seconded by: T Triet	Carried
3.0	Moved by: J. Murray Seconded by: T. Trist Presentations 1. Kayla Dixon, Director of Engineering & Operations North Core Streetscapes Update	

Item	Description	Action
	Presentation of the status of the project as well as concept slides. Questions surrounded the watering/maintenance, canopies vs greenery. Bollards and accessibility as well as maintenance. Question regarding the location of the plaza on Red River Road between Cumberland and St Paul St.	
	Will there by accessible washrooms? KD – it has been discussed.	
	Plans for lighting? – KD – pedestrian lighting as well as lighting to add life/creative lighting and possibly public art lighting.	
	Woodwork – upkeep of the wood to maintain approachability and assure it is sturdy? KD – seating t/o will be geared to be exposed to weather and will be placed and used in such a way that it wont impact accessibility.	
	Plans for water and electrical access? KD – Yes, there is the expectation that hookups will be placed into the design. With more electrical points than water and they will have restricted access in terms of events – someone can't just come up and plug in and access power.	
4.0	Approval of Minutes – March 1, 2022– sent electronically	
	Motion: 2022-17 Moved by: T. Trist Seconded by: P. Walkden	Carried
5.0	Business Arising from Past Minutes	
	Connecting with Kia Ora to present to the Board re: BIA Bucks	
6.0	Reports	
6.1	Chair's Report – Jim	
	 Chair's Update OBIAA Conference - Delegates – Kara to attend with 2 delegates (discussion offline on who they will be 	Discussion
	3. Patio Applications – DeferredSt. Paul Roastery	Deferred
	Red Lion Smokehouse on Street Patio	
6.2	Finance Committee - Jordan	
	 Financials – TBD Funding - Requests for Sponsorships a. Sociable 2022 Scavenger Hunts (see attached) \$3,500 in BIA Bucks Motion: 2022-18 	
	Sponsorship of \$3,500 BIA Bucks to host events for the 2022 year within the Waterfront District BIA.	Carried

Item	Description	Action		
	Moved by: J. Murray Seconded by: T. Trist			
	 b. Rainbow Collective Pride (see attached) \$5,000 Cash Sponsorship (to put on an entire event) Motion: 2022-19 Sponsorship of \$2,500 BIA Bucks and \$2,500 Cash to be a Presenting Sponsor of the Rainbow Collective Pride Event in the Waterfront District BIA. 			
	Moved by: T. Trist Seconded by: J. Murray			
6.3	Infrastructure/Beautification Committee – John			
	Spring/Summer Plans – On time/in progress			
6.4	Marketing, Events & Promotion Committee			
	Website – See attached Quote a. Asked for site statistics	N/A Marketing to follow-up		
6.5	Membership Services Committee – Phil			
6.6	Safety & Security – Peter			
	Emailed SOS for training	Information		
6.7	Parking Authority Board Update – Kara			
	1. No Update			
6.8	Administration			
	Board Meeting Schedule – First Tuesday of the Month			
	 May 3, 2022 June 7, 2022 July 5 or 12, 2022 – Delay 1 week? Holiday weekend August 2 or 9, 2022 – Delay 1 week? Holiday weekend September 6 or 13, 2022 Delay 1 week? Holiday weekend October 4, 2022 November 1, 2022 December 6, 2022 			
7.0	Correspondence – n/a			

Item	Description)	Action
8.0	New Business Update on Cruise Ships arriving in May. Will ghotels for guests.	et the brochure ready to deliver to	
9.0	Next Meeting – April 5, 2022 Adjournment – 7:11pm		
	Motion: 2022- 20 Moved by: J. Murray Seco	nded by: P. Walkden	Carried