

MINUTES

The Waterfront District BIA

BOARD OF MANAGEMENT MEETING

Tuesday, August 2, 2022

INVITED: Jim Comuzzi, Chair

Peter White, Vice-Chair Jordan Calonego, Treasurer Phil Walkden, Director Andrew Foulds, Councillor

Ken Ogima, Guest (Awaiting Council approval)

Kara Pratt, Recording Secretary

TENTATIVE:

REGRETS: Lynn Gray, BIA Bookkeeper

Thomas Trist, Director Kory Morabito, Director Maelyn Hurley, Director John Murray, Director Brian Hamilton, Councillor

GUEST:

LOCATION/TIME: Board Room 251 Red River Road OR

https://us02web.zoom.us/j/2781002430?pwd=K2RPSnFqWVdKNityRIB2bTIIdnpWZz09

Meeting ID: 278 100 2430

Passcode: WDBIA

Item	Description	Action
1.0	Meeting Call to Order and Disclosures of Interest Meeting Called to Order at 5:31pm, no Disclosures of Interest	
2.0	Approval of Agenda Motion: 2022-38 Moved by: A. Foulds Seconded by: P. Walkde	Carried
3.0	Presentations	
4.0	Approval of Minutes – July 5, 2022– sent electronically	
	Motion: 2022-39	Carried

Item	Description	Action
	Moved by: P. Walkden Seconded by: A. Foulds	
5.0	Business Arising from Past Minutes	
6.0	Reports	
6.1	Chair's Report – Jim	
	 Welcome to our Interim Board Member – Ken Ogima Vote on new title for the BIA Coordinator 	
	Executive Director General Manager	
	The Constitution needs to be adjusted and membership is required to vote on the changes. Once this is complete the title change to Executive Director may occur. P. Walkden will assist with creating a new job description.	Action
6.2	Finance Committee - Jordan	
	 June Financials (attached) Funding – Request for Sponsorship 	
	 Northern Ontario Disk Golf Championship \$750 BIA Bucks 	
	• \$5/person for 150 players	
	Supported/Sponsored by The Loop (BIA Member)	
	Moved by: Seconded by:	
	Due to the popularity of the BIA Bucks, it is moved by A. Foulds to increase the budget for BIA Bucks to \$15,000, up from \$10,000. Funding for this increase will derive from reallocating the budget allocated towards summer employees – currently funded through Canada Summer Jobs and the CEDC Tourism Development Funding.	
	Motion: 2022-40 Moved by: A. Foulds Seconded by: P. Walkden	Carried
	 A. Science North Friday Downtown Science \$500 BIA Bucks ~\$5 per participant for the remainder of the summer 	
	Motion: 2022-41 Moved by: P. Walkden Seconded by: A. Foulds	Carried
	B. Mazinaajim Children's Foundation (Dilico Anishinabek Family Care)	

Item	Description	Action
	 \$100 to \$5000 BIA Bucks (originally asked for Cash) Sponsorship levels letter attached 	
	Approval to sponsor \$500 BIA bucks to support the "Water Station" level.	
	Motion: 2022-42 Moved by: P. White Seconded by: A. Foulds	Carried
	C. Thunder Bay Regional Health Sciences Centre Recruitment & Retention Packages	
	\$2000 CashTo support baskets of goods to attract and retain physicians	
	No funds remaining in the sponsorship dollar budget.	
	Motion: 2022- Moved by: Seconded by:	Denied
6.3	Infrastructure/Beautification Committee – John	
	CoTB Red River & Court Revitalization Update BMI & CoTB held a public information session – website still open for anonymous comments.	
	Concern over a lack of public washroom – will need to make it known to council and the design team that a funded public washroom is important to the businesses in the area.	Action
	Discussion around the higher costs not being the fault of anyone, it is the current state of the world.	
6.4	Marketing, Events & Promotion Committee	
	 Content Creator working on promotion of the area Fall – September 18 event held by Goods? 	
6.5	Membership Services Committee – Phil	
	CRM – Spreadsheet is almost ready to be uploaded	
6.6	Safety & Security – Peter	
	Survey is closed – compilation of responses to write the letter to provincial and municipal governments.	

Item	Description	Action
	A. Foulds suggests approaching the two new members of provincial parliament. Both should be informed of the concerns so they are able to assist and ask for Mental Health & Addictions funding.	
	After the next sitting and the AGM, do an informal meet & greet with the members of parliament.	
	P. White presented on the strategies used in Kelowna B.C. They have a two person team that walks the streets to assist those in need. They overlap times in busier times of the year. They have a line to Bylaw and the police for when they are needed, and are able to link the appropriate persons to needs on the streets – clean up, sharps pick up, social services.	
6.7	Parking Authority Board Update – Kara	
	Summer Break	
	Working with Councillor A. Foulds with getting roads, parking and the accessibility committee to review the current accessible parking maintenance in the winter months.	
6.8	Administration	
	Board Meeting Schedule – First Tuesday of the Month	
	 September 13, 2022 a delay of 1 week due to Holiday weekend October 4, 2022 	
	November 1, 2022December 6, 2022	
7.0	Correspondence – n/a	
8.0	New Business A. Foulds reminds the Board Members the election is coming up and to get questions to the candidates. We need to help inform our members and how the candidates will work with them to provide the best for the area.	
	Also thanked the BIA and the Board for a positive term as councillor and on the Board. He enjoys being part of the BIA Board and all of the positive things that are happening in the area.	
9.0	Next Meeting – September 13, 2022 Delay 1 week Holiday weekend Adjournment – 6:44pm	
	Motion: 2022-43 Moved by: P. Walkden Seconded by: J. Calonego	