

## **MINUTES**

## The Waterfront District BIA

## **BOARD OF MANAGEMENT MEETING**

Tuesday, February 1, 2022

INVITED: Jim Comuzzi, Chair

Peter White, Vice-Chair Jordan Calonego, Treasurer

John Murray, Director Thomas Trist, Director Kory Morabito, Director Phil Walkden, Director Maelyn Hurley, Director

Kara Pratt, Recording Secretary

TENTATIVE:

REGRETS: Lora Northway, Director

Andrew Foulds, Councillor Brian Hamilton, Councillor Lynn Gray, BIA Bookkeeper

GUEST: Kym Amonson, Skyline Falconry

LOCATION/TIME: 5:30pm on ZOOM

https://us02web.zoom.us/j/2781002430?pwd=K2RPSnFqWVdKNityRIB2bTlIdnpWZz09

Meeting ID: 278 100 2430 Passcode: WDBIA

Item		Description	Action
1.0	Meeting Call to Order and Disclosures of Interest		
2.0	Approval of Agenda		
	Motion: 2022-05 Moved by: T. Trist	Seconded by: J. Murray	Carried
3.0	Presentations		
	Kym Amonson, Skyline Falconry – Last Minute Cancellation		Rescheduled to March
4.0	Approval of Minutes – January 11	, 2022– sent electronically	
	Motion: 2022-06		

Item	Description	Action	
	Moved by: J. Murray Seconded by: T. Trist	Carried	
5.0	Business Arising from Past Minutes		
6.0	Reports		
6.1	Chair's Report – Jim  1. Chair's Update – Canada Summer Jobs 2. 2022 Seagull Contract (deferred)	Update Deferred	
6.2	Finance Committee - Jordan		
	<ol> <li>Financials – January 2022 financials – N/A</li> <li>Answered Budget Questions to Council</li> <li>Funding - Requests for Sponsorships         <ul> <li>Go Beyond the Show – Live @ Goods Concert Series (desc. atch.)</li> <li>\$1500 BIA Bucks –</li> <li>16 x \$75 for musicians</li> </ul> </li> </ol>	N/A Update Carried	
	\$300 for a photographer  Matient 2022 07		
	Motion: 2022-07 Moved by: K. Morabito Seconded by: T. Trist		
	Discussion about expanding the performances throughout venues in the BIA and having singing on the streets in the summer.	Discussion	
6.3	Infrastructure/Beautification Committee – John		
	Spring/Summer Planters – No update yet		
	Called in trees that were damaged during snow removal within the core. The city will come and trim the trees once the proper procedures (paperwork) have been followed by all departments.		
6.4	Marketing, Events & Promotion Committee		
	<ol> <li>February plans - #findthelovetbay</li> <li>Sociable Videos - Planning Release         Release will most likely be late March/ early April to build excitement for retail and May/June patio season start.     </li> <li>Website</li> </ol>	Update	
	Checking to see if there is a quick fix that maintains the current look with some minor updates.	Update	
6.5	Membership Services Committee – To Be Filled		
	P. Walkden will be taking on this file and assisting with greeting new businesses and attracting volunteers for events.	Update	

Item	Description	Action
6.6	Safety & Security – Peter	
	1. Community Safety & Well-Being Plan (Attached)  Document released today and shared with the Board. The Crime prevention  Council – which the BIA sat on as a guest member has been disbanded and the  Community Safety & Wellbeing Committee is in its place. The document shared  is the plans for the next 4 years. With the multitude of problems there are a  multitude of solutions – this plan is a multifaceted approach which will hopefully  provide lasting effects. Suggested all of the Board members read the plan and  bring any questions forward.	Information
6.7	Parking Authority Board Update – Kara	
	1. Meeting Feb 8, 2022	
	Parkade passes are available for purchase from the Parking Authority – they will discuss the time limit to cost if anyone wants to purchase multiple passes for an event.	
	Parking in front of 251 Red River has been changed to a loading zone and paid parking – it is no longer three bus stops.	
6.8	Administration	
	Board Meeting Schedule – First Tuesday of the Month	
	<ul> <li>March 1, 2022</li> <li>April 5, 2022</li> <li>May 3, 2022</li> <li>June 7, 2022</li> <li>July 5 or 12, 2022 – Delay 1 week? Holiday weekend</li> <li>August 2 or 9, 2022 – Delay 1 week? Holiday weekend</li> <li>September 6 or 13, 2022 Delay 1 week? Holiday weekend</li> <li>October 4, 2022</li> <li>November 1, 2022</li> <li>December 6, 2022</li> </ul>	
7.0	Correspondence – n/a	
8.0	New Business	
9.0	Next Meeting – March 1, 2022 Adjournment – 6:08pm	
	Motion: 2022-08 Moved by: J. Murray Seconded by: M. Hurley	