



WATERFRONT DISTRICT

MINUTES

The Waterfront District BIA

BOARD OF MANAGEMENT MEETING

Tuesday, November 1, 2022

INVITED:

- Jim Comuzzi, Chair
- Peter White, Vice-Chair
- Jordan Calonego, Treasurer
- Maelyn Hurley, Director (arrived @ 7pm)
- Thomas Trist, Director
- John Murray, Director
- Ken Ogima, Director
- Phil Walkden, Director
- Kory Morabito, Director
- Andrew Foulds, Councillor
- Kara Pratt, Recording Secretary

TENTATIVE:

REGRETS:

- Brian Hamilton, Councillor
- Lynn Gray, BIA Bookkeeper

GUEST:

LOCATION/TIME:

Lakehead Beer, 6:30pm

Item	Description	Action
1.0	Meeting Call to Order and Disclosures of Interest Called to order @ 6:32pm Disclosure of Interest - M. Hurley & K. Pratt for Craft Revival	
2.0	Approval of Agenda Motion: 2022-54 Moved by: T. Trist Seconded by: J. Murray	Carried
3.0	Presentations	
4.0	Approval of Minutes – October 3, 2022– <i>sent electronically</i> Motion: 2022-55 Moved by: J. Calonego Seconded by: J. Murray	Carried
5.0	Business Arising from Past Minutes <i>City of Thunder Bay (Engineering/Reimagining Team – Brook McIlroy) are unable to attend the AGM to update the membership on the 2023 Summer North Core Reimagination/ Construction plans. A letter was sent – available from the BIA office – indicating an update could come the second week of November.</i>	Update

Item	Description	Action																
	<table border="1" data-bbox="397 279 1099 701"> <thead> <tr> <th data-bbox="397 279 508 304">Date</th> <th data-bbox="508 279 1099 304">Item</th> </tr> </thead> <tbody> <tr> <td data-bbox="397 304 508 365">2022-09</td> <td data-bbox="508 304 1099 365">Main Streetscape 1. Working document development</td> </tr> <tr> <td data-bbox="397 365 508 392">2022-09</td> <td data-bbox="508 365 1099 392">Meetings/Project Updates to CTB</td> </tr> <tr> <td data-bbox="397 392 508 420">2022-09</td> <td data-bbox="508 392 1099 420">Consolidated consultation/engagement Summary in progress</td> </tr> <tr> <td data-bbox="397 420 508 447">2022-09</td> <td data-bbox="508 420 1099 447">Ongoing coordination with Cultural Marker and Canopy fabricator</td> </tr> <tr> <td data-bbox="397 447 508 623">2022-09</td> <td data-bbox="508 447 1099 623">Consultant/CTB team coordination ongoing: 1. Cultural Markers 2. Gateway Canopies 3. Pavement Structure Design 4. Plaza Designs 5. Consultation 6. Municipal Engineering 7. Working Documents</td> </tr> <tr> <td data-bbox="397 623 508 651">2022-10</td> <td data-bbox="508 623 1099 651">Borehole testing along RRR.</td> </tr> <tr> <td data-bbox="397 651 508 701">2022-11</td> <td data-bbox="508 651 1099 701">TBC - City to attend BIA Board meeting in November to discuss construction mitigation measures.</td> </tr> </tbody> </table> <p data-bbox="355 730 1247 835"><i>No significant update since July 2022 public consultation. Letter was sent earlier in the month to ask for information to present at the AGM. CoTB was unable to provide questions or information.</i></p>	Date	Item	2022-09	Main Streetscape 1. Working document development	2022-09	Meetings/Project Updates to CTB	2022-09	Consolidated consultation/engagement Summary in progress	2022-09	Ongoing coordination with Cultural Marker and Canopy fabricator	2022-09	Consultant/CTB team coordination ongoing: 1. Cultural Markers 2. Gateway Canopies 3. Pavement Structure Design 4. Plaza Designs 5. Consultation 6. Municipal Engineering 7. Working Documents	2022-10	Borehole testing along RRR.	2022-11	TBC - City to attend BIA Board meeting in November to discuss construction mitigation measures.	
Date	Item																	
2022-09	Main Streetscape 1. Working document development																	
2022-09	Meetings/Project Updates to CTB																	
2022-09	Consolidated consultation/engagement Summary in progress																	
2022-09	Ongoing coordination with Cultural Marker and Canopy fabricator																	
2022-09	Consultant/CTB team coordination ongoing: 1. Cultural Markers 2. Gateway Canopies 3. Pavement Structure Design 4. Plaza Designs 5. Consultation 6. Municipal Engineering 7. Working Documents																	
2022-10	Borehole testing along RRR.																	
2022-11	TBC - City to attend BIA Board meeting in November to discuss construction mitigation measures.																	
6.4	<p data-bbox="310 842 810 869">Marketing, Events & Promotion Committee</p> <p data-bbox="310 909 730 936">1. Update on 2022 Holiday Events</p>																	
6.5	<p data-bbox="310 982 774 1010">Membership Services Committee – Phil</p> <p data-bbox="310 1050 583 1077">1. CRM – In Progress</p>																	
6.6	<p data-bbox="310 1123 607 1150">Safety & Security – Peter</p> <p data-bbox="310 1190 1039 1255">1. Draft letter to Kelowna 2. Brainstorming provincial and municipal government letters</p>																	
6.7	<p data-bbox="310 1299 768 1327">Parking Authority Board Update – Kara</p> <p data-bbox="310 1367 472 1394">1. On Break</p>																	
6.8	<p data-bbox="310 1440 477 1467">Administration</p> <ul data-bbox="358 1476 1040 1541" style="list-style-type: none"> • Board Meeting Schedule – First Tuesday of the Month <ul style="list-style-type: none"> ○ December 6, 2022 																	
7.0	<p data-bbox="310 1581 573 1608">Correspondence – n/a</p>																	
8.0	<p data-bbox="310 1619 479 1646">New Business</p>																	
9.0	<p data-bbox="310 1694 639 1759">Next Meeting – Dec 6, 2022 Adjournment – 7:12pm</p> <p data-bbox="310 1791 509 1818">Motion: 2022- 58</p> <p data-bbox="310 1820 552 1848">Moved by: J. Murray</p> <p data-bbox="691 1820 997 1848">Seconded by: P. Walkden</p>	<p data-bbox="1292 1791 1385 1818">Carried</p>																

