

MINUTES

The Waterfront District BIA

BOARD OF MANAGEMENT MEETING

Tuesday, October 4, 2022

INVITED: Jim Comuzzi, Chair

Peter White, Vice-Chair Jordan Calonego, Treasurer Thomas Trist, Director

John Murray, Director

Kara Pratt, Recording Secretary

TENTATIVE:

REGRETS: Lynn Gray, BIA Bookkeeper

Ken Ogima, Director Maelyn Hurley, Director Phil Walkden, Director Kory Morabito, Director Brian Hamilton, Councillor Andrew Foulds, Councillor

GUEST:

LOCATION/TIME: 251 Red River Road Boardroom OR Join Zoom Meeting https://us02web.zoom.us/j/2781002430?pwd=K2RPSnFqWVdKNityRlB2bTlIdnpWZz09

Meeting ID: 278 100 2430 Passcode: WDBIA

Item	Description		Action
1.0	Meeting Call to Order and Disc 5:37pm		
2.0	Approval of Agenda Motion: 2022-49 Moved by: J. Calonego	Seconded by: P. Walkden	Carried
3.0	Presentations	·	
4.0	Approval of Minutes – September 13, 2022– sent electronically Motion: 2022-50		Carried
	Moved by: J. Calonego	Seconded by: T. Trist	Carried
5.0	Business Arising from Past Mir	nutes	

Item	Description	Action	
6.0	Donorto		
6.0	Reports		
6.1	Chair's Report – Jim		
	1. Chair's Update		
	 Welcome K. Ogima to the Board of Management – Deferred Discuss AGM Topics 		
	 CoTB & Brook McIlroy to present new ideas to the BIA Membership Show Strong Towns video 		
	Present constitution with ED edits		
	4. Request the Board review edits to the Constitution		
6.2	Edited Constitution to go to the BIA Membership for review Finance Committee - Jordan		
	 August 2022 Financials Brought forward from October the discussion around Expired BIA Bucks to determine a date to remove BIA Bucks from accounts payable/BIA liability. 	Deferred	
	Motion: 2022- Moved by: Seconded by:		
	 3. Sponsorship Requests Definitely Superior – The Hunger 15 \$500 in-kind advertising (BIA is billed \$500 from advertiser) 	Carried	
	BIA Social Media Promotion of the event		
	Motion: 2022-51 Moved by: P. White Seconded by: J. Murray		
6.3	Infrastructure/Beautification Committee – John	Information	

Item		Description	Action		
	CoTB Red River & Court Revitalization Update				
	Date				
	2022-09	Main Streetscape			
	2002.00	Working document development			
	2022-09	Meetings/Project Updates to CTB Consolidated consultation/engagement Summary in progress			
	2022-09	Ongoing coordination with Cultural Marker and Canopy fabricator			
	2022-09	Consultant/CTB team coordination ongoing: 1. Cultural Markers 2. Gateway Canopies 3. Pavement Structure Design 4. Plaza Designs 5. Consultation			
		6. Municipal Engineering			
	2022-10	7. Working Documents Borehole testing along RRR.			
	2022-11	TBC - City to attend BIA Board meeting in November to discuss construction mitigation measures.			
6.4		& Promotion Committee			
0.5	1. Update on 2022 Holiday Events Shared the working Google Doc for Holiday event plans. Discussion around looking for Sponsorships to reduce the cost to the BIA for the Horse & Carriage.				
6.5	Membership Services Committee – Phil 1. CRM No Updates at this time.				
6.6	Safety & Security	– Peter			
	 Draft letter to Kelowna Brainstorming provincial and municipal government letters Will return to this after the Municipal and BIA Board Election. 				
6.7	Parking Authority Board Update – Kara				
	1. Summer Break				
6.8	Administration				
	Board Me				
		ovember 1, 2022 (AGM) ecember 6, 2022			
7.0	Correspondence -	- n/a			

Item		Description	Action
8.0	New Business		
	Convert the second Councillor position to a BIA Member position upon approval from the City of Thunder Bay Clerks office.		
	Motion: 2022-52 Moved by: J. Murray Sec	conded by: T. Trist	
9.0	Next Meeting – Nov 1, 2022 (before the AGM) Adjournment – 6:08pm		
	Motion: 2022-53 Moved by: J. Calonego Sec	conded by: J. Murray	